

Kingston must retain its character as a Living country village



Minutes of the meeting of the Neighbourhood Plan Task Group (NPTG) held by Zoom on 8 April 2021.

1. In attendance; apologies and declarations of interest.

Present: Alan Coleman-Smith; Dick Dalley; Don Kelly; Rae Wallin. There were no apologies and no new declarations of interest.

2. Minutes of previous meeting.

These had been circulated; agreed as a correct record; and posted on the NP Website.

3. Matters arising.

3.1 There had been no response from KLHS in respect of the NPTG banner. **Agreed:** To be offered to KPC. If refused by KPC, destruction **Action: Rae. Agreed** also that the “Pull UP” stand display should be stored in the Reading Room. **Action: Dick.**

4. Preparation for Referendum process.

4.1 It was agreed that David Carter should be asked to replicate on the front page of the May Parish Newsletter the boxed reminder previously included on the front of the April 2021 Newsletter. **Action: Alan.**

4.2 A printed A5 notice (*Alan has organised printing*) will also be delivered to every household in the Parish on the weekend of 24/25 April . **Action: Rae** to draft a delivery schedule, allocated to each member of NPTG. **Action: All to** check allocated schedule and confirm/notify any changes.

4.3 Alan will produce an A4 Reminder poster for village notice boards and send to **Rae** for lamination and posting on the same weekend as the A5 notice is delivered. **Actions: Alan; Rae.**

5. Recognition of the contribution of non NPTG members.

Agreed that NP should develop a list to acknowledge individuals and organisations, which have supported, advised and assisted NPTG in completion of the NP. This to be included in the June Parish magazine. Individual thanks to be sent where appropriate. **Action: Rae** to send an initial list to all NPTG for additions/agreement. **Action: All NPTG.** Starter list to follow. The final list may be quite extensive.

Noted: the Plan will not be formally “made” until agreed by SHDC, presumably at its meeting on 20 May 2021.

6. Any other business

None.

Alan has created a “potted history” of the process of development of the NP and posted as the referendum page on the Website. It was proposed that ‘once, made’, the NP should be put on the KPC Website and the current Website closed. a link to the NP should be made on the KPC Website.

Noted that the KPC Zoom facility may cease on 13 May 2021. NPTG should by then be able to meet in person but Don Kelly has a Zoom arrangement which could be used if needed.

7. Dates of future meetings as needed.

Listed as Thursday 13 May 2021 and 10 June 2021. The latter is unlikely to be needed.