

[Kingston must retain its character as a Living country village](#)



Minutes of the meeting of the Neighbourhood Plan Task Group (NPTG) held by Zoom on 11 March 2021.

1. In attendance; apologies and declarations of interest.

Present: Alan Coleman-Smith; Dick Dalley; Don Kelly; Rae Wallin. There were no apologies and no new declarations of interest.

2. Minutes of previous meeting.

These had been circulated; agreed as a correct record; and posted on the NP Website.

3. Matters arising.

3.1. Offer of NP banner to Kingston Local History Society. This had been referred to the secretary of KLHS, who will report back. In the event that KLHS is not interested, the banner will be disposed of. **Action: NPTG.**

3.2. Parishioner Questionnaire responses to inform development of the Plan These had been burned to protect information, which could have led to identification of individual respondents and linkage to their views expressed.

4. Preparation for the Kingston Neighbourhood Plan Referendum, to take place on 6 May 2021.

NPTG is not permitted – and does not to seek - to initiate a campaign to influence the outcome of the Referendum but it is permitted to provide factual explanations and guidance on the process. The meeting developed the two draft advisory guidance documents (** below), which will be referred to our SHDC Adviser to ensure that they are consistent with for the rules for Referendum, which is a statutory process. **Action: Rae.**

** 1. An agreed brief notice. - for inclusion in the April Parish Newsletter.

2. A “*Have your final say on the Plan*” flier to be delivered to every residential property in the Parish and also posted in laminated A4 form on village notice boards. **Action: NPTG.** Once we are clear, the drafts to be sent to Duncan Smith to confirm that they are within the rules. **Action: Alan**

A copy of the Referendum version of the Plan will be located in the Kingston telephone kiosk and the Parish Clerk and NPTG members will have copies for reference on request. **Action: Alan** will commission Jon Hardy to print copies of the Referendum version of the Plan as well as copies of the guidance documents once they have been approved by Duncan. **Alan** will update the Neighbourhood Plan Website accordingly.

The Referendum will take place in Kingston Reading Room on 6 May 2021 (alongside voting for the Police and Crime Commissioner; Devon County Council; and casual elections in some parish/towns after their being postponed as a result of the coronavirus pandemic)

Referendum process.

The question posed in the Kingston Referendum is: -

“Do you want South Hams District Council to use the Neighbourhood Plan for Kingston to help it decide planning applications in the neighbourhood area?”

SHDC is responsible for notifying and organising the Referendum. Everyone who is listed on the SHDC electoral roll for Kingston will be notified of the Referendum process. If more than 50% of people who vote in the Referendum support the Plan, then SHDC would bring the Plan into force. The NP Website will then be taken down once the Plan and other key documents have been transferred to KPC Website.

Action: Alan

The Plan once “made” will need to be reviewed and updated consequent upon: - a) any changes in the Joint Local Plan; b) changes in national planning policy and guidance; and c) within a set time after the original Kingston Plan has been “made”. KPC may need to appoint a new NPTG. **ACTION: KPC.**

5.Communications

As set out in 4. above.

5. Any other business. None.

Dates of future meetings.

By Zoom whilst Covid restrictions remain in force.

Thursday 8 April 2021.

Thursday 13 May 2021. (Or 20th May if the referendum result is not available on 13th.)

Potentially 10 June 2021 dependent on when KPC dissolves NPTG.
