



Kingston must retain its character as a Living country village

Minutes of the meeting of the Neighbourhood Plan Task Group (NPTG) held on 26 April 2018 in Kingston Reading Room

1. Present; apologies and declarations of interest.

Present: Judy Alloway; Dick Dalley; Rae Musk; Sally Richardson; Flo Watts. Advance apologies had been received from Alan Coleman-Smith. There were no relevant changes to declarations of interest.

2. Minutes of previous meeting

These were agreed as a correct record.

3. Matters arising.

Judy had e-mailed Rob Ellis of SHDC as she had received no response from him to questions raised at the meeting with him on 4 April 2017 in relation to SHDC Community Housing Initiative.

4. Grant update.

Application has been made for £4090.81, the final balance of the overall £9,000 which is available. The recent change in his rate was within the revised standard civil service rates but Lee has suggested that we ask for the cost of the Technical Sites Assessment to be retrospectively included in the Technical Support costs. Judy warned that there is some chance that more consultant time might be needed than can be covered by the grant.

5. Drafting the Regulation 14 Plan.

Themes Housing (JA); Environment and Heritage (DD); Community amenities (RM); Traffic (SR); Infrastructure (FW); Enterprise and employment (AC-S)

Each of the latest theme documents was reviewed and a moderate number of proposed changes agreed for each. Key common points over and above those noted for action by each contributor individually were:-

- NP policies should be supported by text reference to JLP (*Joint Local Plan*) policies where relevant.
- Relevant responses from the special questionnaire for younger children (*such as views on dark skies, amenities etc.*) should be incorporated into Parish Views. (*Responses report previously circulated*)

- The terms ‘*Kingston Parish*’ and ‘*Parishioners*’ should be used instead of ‘Kingston’ and ‘Villagers’ to reflect the wider boundaries and outlying areas of the Parish. These boundaries will be demonstrated by inclusion of a clear visual map. **Action:** All and Lee to adopt these changes; Judy to liaise with SHDC design team regarding maps.
- Policies have been drafted to accord with the questionnaire responses and may not necessarily be acceptable, Lee will advise.
- Use next Newsletter article to ask again for painted or photographic evidence of the views defined as ‘Specific Special Views’ **Action:** Judy and Dick.
- **Action:** Lee to ensure that the incorporation of the theme information is consistent throughout the later revised draft in terms of font type and size; and use of either/or ‘*ampersand sign/and*’ etc.
- A good final draft from Lee to be available by (*or before if possible*) the NPTG meeting on 18 July 2018. **Action:** Lee.
- The high level of home working in the Parish to be included under employment as policies should support. **Action Judy and Lee.**
- Community amenities section to be supported by an appendix/separate document, which sets out a Parish action plan to review and oversee feasibility of potential schemes in response to concerns and aspirations which are outside the remit of the NP and which could be effectively addressed by Parishioner task groups.

Themes

5.1 Housing (JA) agreed that ‘Principal Residence policy should not apply to conversions from commercial and farm buildings.

5.2 Environment and Heritage (DD) agreed with minor comments.

5.3 Community amenities (RM) agreed.

5.4 Traffic (SR) (*Due to recent health issues, Sally gave a verbal report and will provide a written document as soon as possible*). There is no immediately obvious solution to residential and visitor parking difficulties and problems, but the NP might note that plans would be supported within the constraints of the overall NP and the policies set out therein. Reference to speeding control and improvements to pedestrian safety might fall within the Parish Action Plan. A 20 mph limit was not thought to be an effective solution. **Action Sally to draft asap**

5.5 Infrastructure (FW) Agreed that these points be incorporated into relevant themes rather than stand alone.

5.6 Enterprise and employment (AC-S) Home working figures to be added, otherwise agreed **Action Judy**

It was confirmed that the draft to date should accord with NPTG’s intention to ensure that the views of Kingston Parishioners expressed in the Neighbourhood Plan Questionnaire were demonstrably translated into specific policy at this stage albeit moderating changes might later be made on review by Lee/SHDC. **Action:** agreed that all changes noted should be made, and any changes sent to Judy as soon as possible, for her to forward them to Lee to incorporate into

his latest draft. Judy will draft the required communications statement for discussion and agreement. It was noted that while these documents will be incorporated into the main draft they will stand as evidence. **Action:** Judy.

6. Any other business.

6.1 Acknowledgement. Formal thanks to Brian Mitchell were recorded in respect of his technical advice in relation to Superfast Broadband.

6.2 Flo attended a training session for parish councillors on SHDC new protocol to be adopted from June 1st, on 'Planning permission - permission in principle. This applies to both brown and green field sites with a slightly different approach.

Permission in principle is an endeavour by government to streamline the planning process. In summary government says it is "an alternative way of obtaining planning permission which separates the consideration of matters of principle for proposed development from the technical detail of the development. The permission in principle consent route has 2 stages: the first stage (or permission in principle stage) establishes whether a site is suitable in-principle for residential development (i.e. development in which the residential use occupies the majority of the floorspace), and the second ('technical details consent') stage is when the detailed development proposals are assessed". <https://www.gov.uk/guidance/permission-in-principle>

It was noted that sites not included in an NP would not get permission in principle – to be checked

Brownfield sites

In the UK a brownfield site is defined as:-

"previously developed land that has the potential for being redeveloped. It is often (but not always) land that has been used for industrial and commercial purposes and is now derelict and possibly contaminated."

Noted that this new guidance must be reflected in the draft Plan

7. Dates of next meetings (All at 7 p.m.)

Wednesday May 21st. Downstairs Reading Room.

Thursday June 28th. Downstairs Reading Room.

Wednesday 18 July. Reading Room.