



Kingston must retain its character as a
living country village

**Minutes of the meeting of the Neighbourhood
Plan Task Group (NPTG) held on 10 January
2019 in Kingston Reading Room**

1. Present; apologies and declarations of interest.

Judy Alloway; Alan Coleman-Smith; Richard Dalley; Rae Musk; Flo Watts.
There were no apologies for absence and no new declarations of interest.

2. Minutes of previous meeting.

These were agreed as a correct record.

3. Matters arising.

3.1 Dick Dalley advised that most of the historical aspects of Okenbury were located in the valley and included the listed farmhouse and butterwells listed with UIDs. In the complex of farm buildings above the farmhouse, there remained an old dovecote and one feature with UID, which is a small field right in the middle of the complex. The reason for UID is probably because the field is shown in the Tithe Map of 1839.

3.2 Thelma's recommendation on re-planting trees throughout the village, to replace loss of diseased ash, could be included in the Community Action Plan, which will be finalised in due course. To be carried forward to the next meeting.

3.3 . Thanks to Bob Musk for the latest aerial view of the village which gave good definition and included the whole village.

The balance of the matters arising were relevant to agenda item 5 and addressed at that stage in the meeting.

4. Grant tracking.

A further invoice had been received from Lee Bray in relation to review of the draft Regulation 14 Plan, which could lead to an overspend depending on how much consultant time is needed from now on. It was agreed to check the possibility of an increase in the financial grant allocation as a consequence of the changes to the NPPF and the Joint Local Plan since the initial grant had been allocated. **Action: Judy.** KPC needed to be made aware of the situation and a new budget needed to be set. It might be possible to access the Locality Grant and perhaps the TAP (*Town and Parish*) Fund to fund this. **Action: Judy** to raise this with KPC and Devon County Councillor, Rufus Gilbert. Key costs for the Parish consultation process would be:-

- Design and printing of the Draft Plan and summaries.
- Amendment to the Basic Conditions Statement as some minor modifications are necessary.
- Advertising poster and short banners for village publicity.
- Amendments to and re-printing of the main plan on receipt of Parishioner/statutory consultees comments.
- Printing 10 copies of the full Plan.

- Publicity for the vote – banners, posters, and leaflet drop.
- The final amended Draft Plan to be posted on the Website with a small number of hard copies in key village locations.
- For the later vote banners, posters, and leaflet drop.

Design and printing costs will be sought from Jason Elson of SHDC Design department. NPTG will provide maps for inclusion as well as photographs and standard NP entries

5. Regulation 14 Plan review

5.1 The proposed foreword was agreed but NPTG members would be able to advise any further comments to Judy prior to her agreeing this with KPC's Chairman in the week of 14 January.

5.2 It was agreed that there should be specific reference to the content of the Young People's questionnaire responses where relevant.

5.3 Lee Bray had slightly rearranged the re-written draft bringing the Housing section forward. All concurred. Another issue was his strong recommendation to re-draw or reinstate the village Settlement Boundary. NPTG proposed that Kingston should revert to the Development Boundary in the South Hams Local Plan (1989-2001) which has been tightly drawn around the village. On that basis there would need to be a very strong and defensible case for any new building outside the Settlement Boundary. Action: NPTG to consult with Parishioners on reinstatement of the original boundary. **Action: Judy and Alan** to manage consultation through a) an article in the February Parish Newsletter; b) KPC; c) Website.

5.4 Agreed that the Glossary of terms should be placed on the website, although it is still being developed, to clarify all specialist/technical terms, so that Parishioners are as familiar with them as NPTG members.

5.5 Flooding and sewage: issues: to be dealt with at KPC level.

5.6 Renewable Energy: This section agreed as it stood.

5.7 Housing: to clarify the policy statements on promoting exception sites. Policies KNP 5 and 6 were agreed.

5.8 Environment and Heritage: This section agreed as it stood.

5.9 Heritage and Conservation: This section agreed as it stood.

5.10 Dark Skies Policy: minor changes to this policy were agreed, other than - Action: Judy to check correct full name of CPRE.

5.11 Community Amenities: This was agreed subject to inclusion that funding of the swings for young people was supported by fundraising and donation within the village.

5.12 Green Spaces: This section agreed as it stood. (*Definition to be included in Glossary*)

5.13 Business and Employment: Subject to change of 'residential' to 'holiday' in respect of building on available farm land. To include definition of principle residence and proof thereof. Action: Judy to seek advice on wording to ensure protection.

5.14 Broadband and telecommunications: This section agreed as it stood.

5.15 Appendices: Necessary to make some additions and to include 'designated' assets in the title.

5.16 Agreed that the name '*Lonesome Pine*' continue to be used throughout but each reference appended with (*sometimes known as Headless*)

5.17 Maps and pictures were agreed and would be included as appendices or within text sections of the Plan as appropriate. **Action: Dick: To provide a map/maps to indicate the proposed 500 metre inland boundary from the mean high tide line.**

5.18 The first draft of the Plan will be submitted to KPC for consideration at its January meeting and any changes proposed by them would be made where appropriate. Once these had been received, there would be a final review of the Plan in respect of consistency; grammar and punctuation. **Action: Rae and Alan.**

6. Associated Documents

The Regulation 14 Plan will be submitted to SHDC with a number of associated documents which need to be developed as follows:-

Judy has annotated the Basic Conditions Statement, a technical paper, for Lee to amend against the revised Regulation 14 draft. Any further comments to be advised to Judy as soon as possible.

Judy is drafting the Statement of Consultation.

Dick is drafting the Monitoring Framework, which he confirmed would be kept as flexible as possible to enable future Parish Councils to set their own more detailed revision timetable.

SEA and HRA. **Action: Judy** to submit the Draft for a screening opinion as soon as it is ready as this will take up to 2 months, followed by a grant submission etc.

7. Consultation

When the final summary draft is agreed by SHDC it will be subject to a 6-week consultation period for both residents and statutory consultees. Parishioner responses will be required on a standard form, which requires full name, address and e-mail address (*where relevant*) of the responder. The process will include specific questions against each proposed policy statement. Copies of the Plan and response forms will be on the Website and located in the Church, the Reading Room and - it was suggested - the Telephone Box. A slide show is proposed for the Morning Market as well as a '*Stand Up*' advertising banner. The process for consultation with statutory bodies will be finalised at NPTG's February meeting.

8. Any other business

Action: Alan to check, and where necessary, add the links between formal Kingston Websites. **Action: Alan** to ask one or more residents to undertake a full review of the Website.

9. Dates of next meetings.

February 7th 2019.

March 7th 2019.

Both in the Reading Room at 7 p.m.