



## Kingston must retain its character as a Living country village

### **Minutes of the meeting of the Neighbourhood Plan Task Group (NPTG) held on 18 July 2018 in Kingston Reading Room**

#### **1. Present; apologies and declarations of interest.**

Present: Judy Alloway; Alan Coleman-Smith; Dick Dalley; Rae Musk; Flo Watts. There were no new declarations of interest. It was noted that Sally Richardson had resigned from NPTG because of planned home relocation. Formal thanks for her contribution to the work of the NPTG and best wishes for the future were recorded. It was not clear whether a replacement Kingston Parish Councillor should be nominated. **Action: Flo** to check at KPC meeting on 19 July.

#### **2. Minutes of previous meeting**

These were agreed as a correct record.

#### **3. Matters arising.**

**3.1** An interim response from Rob Ellis about the Community Housing Initiative (CHI) had been provided but full information was still outstanding. If a meeting with Rob were not possible, then it would be replaced by telephone discussion, if practicable. **Action: Judy.** It was agreed that it would be necessary to approach the De Mulders, owners of the Saturday Field, following further discussion with Rob Ellis, on this matter in the near future as agreement of the full meeting would be required.

#### **4. Grants**

The balance of the £9,000 grant is £3,341 after payment to Lee Bray. It is hoped that should be enough, dependent to a degree on the design costs awaited from SHDC for printing the plan and associated publicity material.

#### **5. Drafting the Regulation 14 Plan.**

The comments provided by NPTG members on the latest draft had been incorporated into the revised draft and other additional/amendments agreed at the meeting would also be included. There was then a very detailed discussion of the draft plan and further changes were agreed. These, and assigned responsibility for actions, were noted on the draft master copy and will be incorporated into a new version of the draft plan. The changes will include "*Kingston Said*" inset boxes which refer back to comments and statistics in the NP Questionnaire responses. It was agreed that there would be a table of maps and schedules (*protected trees, assets etc.*) matched to the main text of the NP. The NP would also include photographs reflective of Kingston's unique

setting and qualities. Once the changes had been made to the draft, then Lee Bray would be asked to comment, and the final draft would then be sent to Duncan Smith (SHDC) for him to comment. The draft with any consequent revisions would be referred to KPC for review and agreement, followed by a consultation period for the Parish and for the required Schedule 1 list of statutory body consultees.

**6. Statutory consultation with Parishioners**

A meeting had taken place with SHDC Reprographics and a quotation was awaited. The printing and associated publicity items would adopt the same colour scheme as used in the NP Questionnaire. It was agreed that the number of copies of the full plan would be limited but readily accessible to Parishioners in key locations and Websites. The full version would not be posted to every household as a resume document will be delivered to all properties in the Parish and will include reference to locations where the full NP can be accessed as well as a form on which comments can be made. Consultation with Parishioners will include a Saturday 9 a.m. – 6 p.m. ‘drop in’ consultation event and surgeries at the Morning Market (*Dates to be advised*) and supporting publicity banners). Parishioner comments on the NP can be made on the response form or the NPPTG Website. Evidence will be provided in the NP submission documents to demonstrate that the actions and activities of the NP process leading to final production of the plan are sound and comprehensive. The deadline for KPC agreement of the final draft NP will be its September 2018 meeting.

**7. Any other business**

Bigbury Parish is to benefit from a scheme for Gigaclear to provide ultrafast full fibre network direct to each property under the Connecting Devon and Somerset Broadband programme.

**8. Dates of next meetings**

Wednesday 22 August, 7 p.m. in the church

Tuesday 11 September, 7 p.m. Reading Room.