



## Kingston must retain its character as a Living country village

### Minutes of the meeting of the Neighbourhood Plan Task Group (NPTG) held on 23 May 2018 in Kingston Reading Room

#### 1. **Present; apologies and declarations of interest.**

Present: Judy Alloway; Dick Dalley; Rae Musk; Sally Richardson; Flo Watts.  
Advance apologies had been received from Alan Coleman-Smith. There were no new declarations of interest.

#### 2. **Minutes of previous meeting**

These were agreed as a correct record.

#### 3. **Matters arising.**

3.1 Judy had alerted Beth Huntley to lack of response by Rob Ellis of SHDC in respect of questions raised at the meeting with him on 4 April 2018 and Beth had agreed to remind Rob. **Action**: Judy to circulate his responses on receipt.

#### 4. **Grants**

The balance of the £9,000 grant has been received (£4091) but it has been confirmed that a retrospective claim for the Technical Assessment is not allowable, although changes to that aspect of grant are anticipated. NPTG may need some Technical Assessment to get through the Regulation 14 process. KPC is aware of the situation as is Lee Bray, who has indicated that he will be very reasonable in the use of his time.

#### 5. **Drafting the Regulation 14 Plan.**

5.2 Lee had advised that after the bank holiday, he will focus solely on Kingston's draft NP and send an updated version prior to the June NPTG meeting. The process involves consultation with KPC, then submission to SHDC. It was noted that the KPC does not meet in August and that Mandy Goddard has left SHDC and been replaced by Duncan Smith.

5.2 Dick had circulated a comprehensive list of assets of community value but Beth Huntley had advised that this could be a complicated process and listing of assets owned by KPC was anyway not relevant and the protection afforded to a 'village buy' was limited. However, it was clear that some assets could be addressed through very explicit NP Policy wording such as "*strong presumption against*". It

was agreed that Green Space designation of the Recreation Ground and the Allotments afforded greater protection than that of Community Asset designation. The list was agreed (*see final page*), subject to integration of any additional Parishioner views (*including those of children*) obtained through the NP Questionnaire.) FW raised a concern about one of the proposed open spaces, on behalf of the landowner. After some debate it was agreed to look further into this issue.

**5.3** Dick advised that Thelma Rumsey (*Tree Warden*) and her colleague, Annie White, would undertake a 'significant tree' survey of trees in the Parish, to map them and describe each and allocate each a star rating. This will include TPO and non TPO trees which will be cross referred to in the Policy.

**5.2** Dick had prepared a draft on the issue of specific special views across Parish land using a map and suggested photographs. **Agreed:** the final version would feature 4-5 iconic views. **DD** to liaise with Bob Musk. Throughout his work Dick had cross referred to SHDC and JLP policies and included information from the NP questionnaire for primary school age children.

**5.3** Character assessment. Discussed and some minor amendments proposed. **Action:** **DD** to finalise this document, incorporating feedback from NPTG and to produce final draft as part of the evidence base.

**5.4** Rae had prepared an action plan in respect of those issues arising from the NP questionnaire, which would not fall within a Policy. This was agreed subject to reference to a previous survey about provision of a shop; and inclusion of information from Dick about the Conservation Area Action Plan. **Action:** **RW** to provide final version in advance of the June meeting.

**5.5** It was recognised that it was necessary for the NP to define potential development sites from those accepted in the site assessment. The NP would include the requirement for strict adherence to the policy of no development outside the existing development boundary. The potential of the Littlewoods' land would be reviewed. In terms of a Village Housing initiative, it was agreed to seek confirmation from Rob Ellis as to whether such a development had to be on a single site or whether it could be made up of a series of small builds. **Action:** **JA**. In the context of innovative affordable house building, imaginative initiatives in Cadgwith and Cawsand in Cornwall were noted. **Action:** further review at June meeting.

**5.6** JA advised that she prepare a draft NP consultation document over the summer. **Agreed:** Kingston to adopt also the process used in Modbury, with the issue to all residents of a summary of the draft NP which cross refers to the full NP on the NPTG Website. **Action JA:** include in the agenda for June meeting. Also included will be the development of the evidence base to support the NP.

**Action:** **All** to advise evidence they hold at the June meeting.

## **5 Date of next meetings**

Thursday 28 June 7 p.m. Downstairs, Reading Room.

Wednesday 18 July, 7 p.m. Reading Room.

## Addenda

### **Green space list**

- Potentially, the green area between Vicarage Lane and Westentown owned by the Jardine-Young family. *It was agreed that the status of protection of this land should be established.* **Action JA** to liaise with Lee Bray.
- Westentown entrance green area.
- Garden of the Dolphin Inn.
- Recreation Ground.
- Allotments.

### **Non-designated heritage list**

- Churchyard.
- Cobbled path at back of the church.
- Gabberwell ancient well and well adjacent to Walkespool.
- Vicarage Steps.