



Kingston must retain its character as a Living country village

Minutes of the meeting of the Neighbourhood Plan Task Group (NPTG) held on 29 March 2018 in Kingston Reading Room

1. Present; apologies and declarations of interest.

Present: Judy Alloway; Alan Coleman-Smith; Dick Dalley; Rae Musk; Flo Watts.

Apologies for absence: Sally Richardson. There were no changes to declarations of interest. The group recorded its best wishes to Sally for a speedy recovery.

2. Minutes of previous meeting

These were agreed as a correct record.

3. Matters arising

3.1 Community Housing Initiative

Confirmed that the Community Housing Initiative meeting with Rob Ellis would take place in the Reading Room at 4 p.m. on 4 April 2014. Advance apologies from Sally Richardson.

3.2 Holbeton Neighbourhood Planning Group

Judy and Rae had attended the meeting of this group on 26 February to give advice on process and to respond to questions. In doing so, they provided support for Kingston NPTG grant application on the basis of assisting and providing advice to others.

4. Grant tracking

Alan had no additional information following approval of the previous grant for the three months to 31 March 2018. That grant was for £4397 and, after payment of Lee Bray's invoice, the balance was £3249.50. Judy advised that there was now a new methodology for obtaining grants with a 'down loadable' blank application form, which is less challenging. It was probable that she could seek the whole balance of the grant from 1 April 2018. The Technical Support Grant may now cover the SEA report, if the Review of Eligibility criteria indicates that this report is necessary, but South Hams District Council (*SHDC hereafter*) will advise. However, the Regulation 14 draft needs to be in place before any action by SHDC.

5. Drafting the Plan

Each member of NPTG (*except Sally Richardson due to her being unwell*) had circulated policy ideas for discussion and gave a resume of those ideas, taking

notes of any comments arising to inform amendments to/development of the policies. **ACTION: NPTG members** to provide revised documents for the next meeting. **Flo:** to meet with Brian Mitchell to establish what would be needed to extend Superfast Broadband to properties outside the main village. **Agreed:** policies must be unambiguous and explicit to avoid interpretation. The Plan can not be held back in respect of any Community Housing Trust, but it could 'lay the ground' for this in future. Policies should also draw on the results of the Neighbourhood Plan questionnaire to underline the policy rationale. **Agreed:** once policies are in final draft, they would be submitted to Lee Bray for comment/advice. **Noted** that it was necessary to establish the legality, criteria and process for the identification and protection of new green spaces. **Action: Dick Dalley.** Reference should be made to potential for a formal village car park in order to keep this option open. **Agreed:** 'Champions' could be sought to lead work on any proposals for potential projects, which did not form part of any policy. It was noted that a village shop was not a commercially viable option but that it might be possible to adopt as a project an approach similar to the weekly morning market for young people.

6. Planning application by Jon Hardy

SHDC had published their standard advisory notice, with a deadline of 18 April for any comments. The Parish Council had advised SHDC that they have no comments. NPTG to consider this further after the meeting with Rob Ellis on 4 April 2018.

7. Any other business

7.1 Thurlestone Neighbourhood Plan – Bantham Estate.

The late challenge to this plan was noted.

The '*Devon Landscape Policy Group Advice Note 4; using Landscape Character Assessments in Neighbourhood Planning*' was noted

8. Date of next meeting

A revised meeting date was confirmed for next month as 26th April at 7pm.