



Minutes of the meeting of the Kingston NPTG held on 31 October 2016

1. Present

Judy Alloway; Richard Dalley; Carl Ferminger; Rae Musk; Flo Watts.

2. Apologies for absence

None.

3. Presentation by Ugborough NP Planning group

Three members of the group attended to share their experience of development of the NP and to advise on process and pitfalls. Ugborough is the most advanced Group in the South Hams called a 'Front runner'. They were generous with information and responded to detailed questions. This precursor to the formal meeting was recorded separately from the notes of the formal meeting. Thanks were extended to our visitors and the formal meeting commenced on their leaving.

4. Minutes of previous meeting

Subject to correction of reference to Carl's place of residence from Kingsbridge to Kingston, the minutes were accepted as a correct record.

5. Matters arising

5.1. *KPC Code of Conduct dispensation forms*

These had been completed by Judy and Rae and accepted by the KPC Clerk. Richard confirmed that he would submit his form as soon as possible.

5.2. *Village Sustainability Assessment*

Following submission of feedback, NPTG/KPC should receive the final version for comment in early November, following submission to the relevant council committees. NPTG would then be able to assess Kingston's sustainability score.

5.3. *Area designation*

The process ends on 4 November and SHDC will then confirm the outcome to KPC.

5.4. *Conservation areas*

Linda Watson has held discussions with Richard Gage, Conservation Officer, who is supportive of the proposed pilot. The report will include a character appraisal and a management plan. It is probable that historic information will be available. Richard expects to be able to make contact with Robert Waterhouse, an acknowledged expert on Kingston, and will then liaise with Linda in respect of information obtained.

5.5. *Housing survey*

There appeared to be a good response, in terms of survey forms collected and known to be posted in the collecting box. The obvious exception in the main was holiday cottages, to which survey forms had been delivered but largely incomplete. The closing date for collection/posting of forms is 3 November and they will be delivered to Alex Rehaag at SDHC the following day.

Action: Judy to advise Alex and Rae to manage secure and clearly addressed delivery.

6. Work Plan

It was agreed to set dates for a complete year on a rolling basis. **Action:** Judy to advise dates as soon as possible. Agreed also that the NPTG 'progress barometer' suggested by Ugborough should be adopted to keep the village informed and interested. **Action:** for discussion at next meeting.

7. Village consultation event (and associated consultation issues)

The overall process and timetable for the event were agreed as follows:-

1. Date 26 November 2016; venue Reading Room; time 10.30 a.m. to 4 p.m. NPTG members to arrive at 9 a.m. to set up (BYO lunch)
2. Ideally, a display exhibit from AONB. **Action:** Richard to liaise with Roger England, AONB.
3. Rolling picture show prepared and will be shown throughout on the Flicks screen with table in front. (**Action:** Bob Musk)
4. Assistance to be sought from SHDC Reprographics Department for development of consultation leaflets, including update on progress to date and timeline for the NP. **Action:** Rae to visit reprographics on 4 November, if possible. Six Boards each containing one of the five questions set out in the *locality Neighbourhood Plans Roadmaps Guide* (1. What is good about the area/village; 2. What is bad about the area/village; 3. What makes a neighbourhood a good place to live and work in; 4. What pressures affect the area now or in the future; 5. What needs to change) and an additional question "Any other comments" People invited to use Post Its (*colour coded to align with board question*) to express their views.
5. Separate table for young people managed and supported by ZW with options for drawing as well as recording their verbal views.
6. Register Board/sheet to collect age group and gender details (*no names*)
Actions: Boards to be sourced from the Art Group; Judy; Carl to provide a board owned by Irene. Board labels with question. **Action:** Judy. Purchase of Post Its; paper for boards; marker and writing pens; flip chart paper; A4 pads for children drawings. **Action:** Rae with some use of items available in the church.
7. Tape and staple gun. Camera to collect evolving board content. **Action:** Bob Musk.

Noted: The event had been publicised in the Parish Newsletter; through posters around the village and inclusion on KEG Website. Agreed that the event should also be publicised at the Tuesday markets preceding the event; and leaflets handed to children (and/or parents) on school buses. **Action:** all.

It was agreed that Richard should attend at least part of the event with Thame NP group organised by Lindsay Ward (for the same day as the consultation meeting 10.30 – 1.00) and report back to NPTG.

Agreed: a separate NPTG Website should be established as a key part of the ongoing communication process and advice should be sought from ACS. **Action:** Judy. It was noted that a cost would be involved. In the event that ACS were unable to help, an article would be included in the next Parish Newsletter. A volunteer will also be sought to set up and manage a Facebook account for NPTG.

Agreed: Necessary to provide regular articles and progress updates in the Parish Newsletter.

8. New proposal for development on the 'cricket field'

NPTG view on any new development was that a 'step by step' approach should be taken with housing need established first; criteria set for any new development; and focus on development which is organic rather than large. Notwithstanding, the new proposal could get to planning stage

before the NP was complete. Whilst the approved minutes of the KPC meeting on 20 October 2016 were not yet available, Flo was able to advise that the KPC supported the need for low cost housing to meet the needs of the village but that they will await the outcome of the housing survey before going further. It was not known whether the proposal would be suitable for a Village Housing Initiative. For NPTG, the issue was more about the thematic approach, leading to set criteria, which any new development would need to meet, rather than a focus on a specific site. **Noted:** A local council cannot impose its own views on a village, outside application of the planning regulations. **Agreed:** Having reviewed the new proposal, NPTG agreed that it should take the thematic approach used and recommended by Ugborough and that next steps should be informed by the analysis of the housing survey. Noted that it might be necessary to talk with Alex Rehaag for clarity of the findings and also, if necessary, to challenge. Other associated issues which were raised were the possible need for a proper village car park and the cost of building as they affected the newer proposal, but these were noted only at this stage.

9. Any other business

None.

10. Date of next meeting

14 November, 7 p.m. Reading Room. Advance apologies from Rae due to prior commitment to an AGM/Board Meeting in Plymouth.