



Minutes of the meeting of the Kingston Neighbourhood Planning Task Group held on 12 January 2017

Kingston must retain its character as a Living County Village!

1. Present

Judy Alloway; Richard Dalley; Sally Richardson; Flo Watts.
Linda Watson attended for item 4.

2. Apologies for absence

Rae Musk

3. Declarations of interest.

Judy, Richard and Flo advised that there were no changes. Sally will complete the relevant Code of Conduct Dispensation form asap.

4 Minutes of last meeting.

Agreed as a correct record. **5 Matters arising**

5.1 Area designation.

Formal confirmation of approval was received on 3 Jan 2017. Apologies were given by SHDC for the delay

5.2 Changes in Membership of the Group

Judy reported Carl's decision to leave the Group, and all expressed appreciation for his ongoing support for the NP. Sally was warmly welcomed to the Group as a resident member. **Action** Following discussion with KPC Chair, it is hoped that the Parish Council will agree she can represent the Council on the Group.

5.3 Conservation Management Areas Appraisal

Linda was welcomed to the meeting and presented a broad summary of her current draft and the issues emerging. She noted her continuing liaison with Richard Gage, Conservation Officer, DCC and, that she is involved in a research bid to develop a Toolkit for neighbourhood planning groups to carry out such appraisals. Kingston is a pilot exercise.

The intention is to draw up a landscape characterisation of the parish based on the historic settlements and how these have developed into the current parish. Small farmsteads were the basis for the original village. The historic boundary of Kingston is still clearly visible. Legislation around Conservation Areas has changed from simple protection of buildings to consideration of the whole aspect of the buildings and their place in the landscape.

The following was agreed:

Dick will be the Group lead to support Linda on this work, but others are likely to be involved. It is essential to draw in other residents to both help with the extensive research needed and to raise awareness of its value.

Action: members to identify friends, neighbours who would be interested in contributing

Action: Judy to put a request for help into the Newsletter

Action: Rae to approach the History Society, it is hoped they will become involved.

Action: Judy to investigate the possibility of developing a 3D topographical image of the village to demonstrate the impact of future developments and whether they would have a detrimental effect on the character of the village

The intention is to build up a description for the NP of what makes Kingston distinctive, what its significant characteristics are as a village.

5.4. "Cricket Field" update

Judy confirmed that NPTG will be meeting with Richard and Alison Sanderson on 26 January 2017. *NPTG will meet with any prospective developer who wishes to discuss their proposals in the context of the developing NP. However it was agreed that: meetings will be arranged at a determined place and time; at least 2, preferably 3, or more group members will be present.*

6 Housing Needs Survey

6.1 Housing Needs Survey Report

The Group discussed in detail the draft Housing Needs Report. There is still key information, from SHDC, outstanding which is critical for an accurate analysis. The Report will be agreed with SHDC and circulated to the PC before publication on the NP website. Both a Village Housing Initiative and/or Community Land Trust remain options which would ensure community involvement in future new build.

It was agreed we were now in a position to identify all possible areas for appropriate new build in the parish and talk to the landowners concerned. The protocol established under item 5.3 will be observed. First action – to walk around village with a map to identify potential sites

6.2 Update on funds for community housing: SHDC has announced that the South Hams has been given 1.8 million towards from the 60m Community Housing Fund <http://www.southhams.gov.uk/article/12515/District-Councillors-and-MP-Secure-18-Million-for-Communities>

The funding has been given in acknowledgement of the extremely high second home ownership in the District and consequent perceived distortion of the housing market. Details are not yet known.

6.3 SHDC statement on Second Homes Policy.

SHDC will back any Town or Parish in the District that attempts to do the same as St Ives Town Council (backed by Cornwall County Council), that is ban the building of new second homes in any new development. This issue will be carried over to the next meeting. There are currently 38 second homes and holiday lets in Kingston.

7.0 Workplan

7.1 Engagement Strategy inc. Communications Plan- draft agreed, to go on website

7.2 Village drop- In 26th November. **Action** Rae to complete a report for the website.

7.3 Engagement of younger residents; Comments circulated **Action** Rae to collate

7.4 Website Thanks were given to Alan Coleman-Smith for designing the new Neighbourhood Plan website www.kingstonplan.org. also to Bob Musk for supplying the superb photos. Alan will continue to administer the site. The website has two purposes: to raise awareness of Kingston's Plan and to ensure a facility for people to comment and also to provide a place for required documentation/activities to be made public.

7.5 Grant applications Judy confirmed that she was working on the Expression of Interest form on MyCommunity.com, but that funding had to be applied for each financial year and it may be best to wait now until the year commencing April 1 2017. In the meantime Sally and Judy would work on the process, which is not exactly straightforward. It was noted that Kingston is in the top 50% of the England Deprivation Index, which might help the application.

7.6 Main questionnaire Deferred to next meeting

8. Any other business

9. Dates of future meetings

2nd February 2017 at 7.30 p.m.